

ADVISOR RESPONSIBILITIES

GTC has set a standard set of requirements for advisors before, during and after each program. Advisors agree to the following when expressing interest and when accepting their invitation. Different programs may have specific requirements as determined by Global Travel Collection and the program partners.

PRE-PROGRAM RESPONSIBILITIES

- Reconfirm commitment to complete all requirements and pay all fees.
- Review the program itinerary and pay any/all participation fees.
- Complete any training programs required by program partner.
- Participate in a pre-departure meeting conducted by GTC staff and program partner.
- Create a profile in Agent Profiler.
- Answer an advisor profile survey – years in business, sales, personality, expertise

IN-PROGRAM RESPONSIBILITIES

- Participate fully in all official trip activities.

POST-PROGRAM RESPONSIBILITIES

Directly after a program ends, advisors and their Advisor Success Directors/Managers will receive a message from the Events team reminding them to complete their post-program requirements.

- [Hotel Post Educational Study Program Survey](#)
- [Cruise Post Educational Study Program Survey](#)
- [Airline Post Educational Study Program Survey](#)
- Review for the Just Back From forum
- Send a follow up thank you note to our host partners.
- Complete at least (1) booking within one-year out from the trip with host partner.
- OPTIONAL: add story or itinerary to profile on Agent Profiler
- OPTIONAL: use Social Media Toolkit to post about experience/repost GTC
- OPTIONAL: work with Marketing team on a custom SOAR/FLY campaign

BLACKLIST CRITERIA

Bad behavior/action on an advisor's part during Educational Study Programs can result in the advisor losing the privilege of attending trips. Any of the following actions could be cause to add an advisor to the blacklist:

- Breaking the law/committing a crime during an Educational Study Program
- Breaking the code of conduct during an Educational Study Program
- Not attending all required meetings and activities*

*Accommodations will be made for extenuating circumstances (illness, emergencies, etc.)

TERMS & CONDITIONS

Please take a moment to review the Terms & Conditions for this Event. Registering to attend this Event acknowledges acceptance of these terms and conditions of registration.

[GTC Meetings & Events – Terms & Conditions](#)

These Terms and Conditions (these "Terms") govern your registration for and participation in all Global Travel Collection Programs (the "Event") and are an agreement between Global Travel Collection ("Global Travel Collection," "GTC," "we," "us," or "our") and Attendee, "you." You represent to us that you are authorized to enter into these Terms.

EVENT

You may only register for and attend the Event in accordance with these Terms. To register for the Event, you must complete the Event registration process. Sharing your registration with another person(s) is a violation of the Code of Conduct and may result in your access to the event being terminated.

CANCELLATION

If the participant confirms attendance and cancels within 14 days of the event, they will be invoiced a \$200 cancellation fee. This will also be taken under consideration for future events.

AGE LIMITATION

You must be 21 years of age on the first day of the Event to attend this Event and all related events.

PHOTOGRAPHY, AUDIO & VIDEO RECORDING

By attending or speaking at this Event, you acknowledge and agree that Global Travel Collection has the right to use, reproduce, broadcast, rebroadcast, or incorporate in any manner whatsoever, all or any portion of photographs and/or videos of you or your participation in the Event for us in marketing material and/or training materials and for internal use ("Materials"). You irrevocably, grant, transfer, and assign a nonexclusive, perpetual, worldwide, royalty free right and license to Global Travel Collection, if any, in and to the Materials and all copyrights in the Materials arising in any jurisdiction throughout the world, including the right to register and sue to enforce such copyrights against infringers. You understand that the Materials may be substantially edited, altered, rearranged or modified. To the maximum extent permitted by law, you hereby waive any moral rights you may have in the Materials.

PERSONAL INFORMATION

You hereby consent to Global Travel Collection collecting, managing and sharing your personal information in accordance with Global Travel Collection's Privacy Policy (<https://internova.com/privacy-policy/>) and all applicable data privacy laws and regulations.

CODE OF CONDUCT

We are committed to creating a safe environment that is inclusive and free from discrimination, regardless of race, religion, color, national origin, sexual orientation, gender expression or identity, transgender status, age, disability, veteran or marital status, or any other protected categories under applicable law.

You must abide by the following policies:

Expected Behavior

- Be considerate of those around you.
- Be respectful of others and viewpoints that may be different from your own.
- Be mindful of your words and actions.

Unacceptable behaviors may include, but are not limited to:

- Offensive or unwanted behavior or language related to race, religion, color, national origin, sexual orientation, gender expression or identity, transgender status, age, disability, veteran or marital status, or any other protected categories under applicable law.
- Visual harassment, such as sexual images or sexual language at the Event, including presentations, chat areas and slide decks.
- Intimidation or bullying, both online and/or in-person.
- Sharing your event registration with anyone, including those in your agency.
- Making event content available to a competitor.
- Any other illegal activity not already covered above.
- Failure to follow any of the rules or regulations of the event or instructions of the event staff.

Consequences of Unacceptable Behavior

- Unacceptable behavior will not be tolerated and could result in debarment from current, and/or any future Global Travel Collection and all Internova Travel Group division events. If a participant is seen engaging in unacceptable behavior, GTC may take any action they deem appropriate, up to and including expulsion from the Event without warning or refund. If appropriate, local law enforcement may get involved.

Reporting Behavior

If you are the subject of or witness to any violations of these Terms, you can contact us by sending an email to gctevents@globaltravelcollection.com. If necessary, event staff are empowered to take appropriate actions that may include, but are not limited to, debarment from the Event without refund and/or involving venue security or local law enforcement. The Terms may be revised at any time by Global Travel Collection and the terms are non-negotiable.

VIEWS

The views expressed by any event attendee, speaker, exhibitor or sponsor are not necessarily those of Global Travel Collection. All event attendees, speakers, exhibitors and sponsors are solely responsible for the content or any and all individual or corporation presentations, marketing collateral, advertising and online Web content. If applicable, GTC reserves the right to substitute an equally qualified speaker in case of an emergency or cancellation. GTC has no duty with respect to presenters, exhibitors or sponsors, and makes no endorsements of any presentation or product.

COVID-19

An inherent risk of exposure to COVID-19 exists in any public space where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and those with underlying medical conditions are especially vulnerable. By registering and attending this Event, you voluntarily assume all risks related to exposure to COVID-19 and any other airborne viruses.

LIMITATION OF LIABILITY

Except where prohibited by applicable law, Global Travel Collection does not bear any legal liability or responsibility for the safety of any attendee participating in this Event. GTC disclaims any liability for the acts of any outside entities related to this event. GTC reserves the right to cancel the event without liability. Each attendees shall be personally responsible for their behavior. The organizers do not accept responsibility for the behavior of any attendee or outside entity during the Event. GTC shall not be liable for any delays or failure in performance or interruption of services resulting directly or indirectly from any cause or circumstance beyond the reasonable control of GTC, including but not limited to, acts of God, war, terrorism, failure of transportation, weather, accidents, fires, electrical failures, strikes, labor disputes, postal delays, pandemics, epidemics, diseases, explosions, and government orders or regulations.

You agree to indemnify, defend, and hold harmless Global Travel Collection, its officers, directors and agents, against all claims arising out of act or omissions by you in connection with your attendance to this Event, including any acts or omissions by you that result in death, personal injury or damage to property. To the maximum extent permitted by law, you (for yourself, your heirs, dependents, personal representatives, assigns, and anyone else you

might make a claim on your behalf or as a result of your death or injury) hereby release Global Travel Collection, and their respective directors, officers, employees, contractors, representatives, agents, successors, and assigns, from any and all claims, demands, causes of action, suits, damages, losses, debts, liabilities, costs and expenses (including without limitation reasonable attorneys' fees and costs) that you may have now or in the future associated in any way with the Event or the Materials.

Except where prohibited by applicable law, Global Travel Collection disclaims any and all direct, special, and consequential, incidental, punitive or other indirect damages of any kind whether alleged as a breach of contract or tortious conduct, including negligence, or based on any other cause of action. The laws of the State of Delaware without giving effect to its conflict of law provisions, govern these Terms and any dispute of any sort that might arise between the parties. Any dispute must be litigated in the state or federal courts located in the New York County, New York to whose exclusive jurisdiction the Parties hereby consent.

EDUCATIONAL STUDY PROGRAMS

We encourage advisors to apply for any GTC Educational Study Program they are interested in attending, but priority will be given to advisors who have not attended a Program within the past 12 months.

Educational Study Programs are designed as working trips for active, selling advisors only; they are not to be treated as perks or personal vacation substitutes. To ensure that advisors devote full attention to the educational aspects of the program without distraction, absolutely no one may accompany advisor attendees as a guest or companion (unless specifically invited by Global Travel Collection; this applies only to specific Cruise Educational Study Programs as indicated). Rooms are not to be shared with anyone and are to be occupied exclusively by GTC advisors accepted to attend the offered Educational Study Program.

SPONSOR OPT-IN

With the support of our partners, the Educational Study Programs are able to take place. I agree that my information may be shared so that ESP Host partners can contact me following the event to promote their businesses and services.